

Entering source hut

When X-ray unit is not being used, all keys must be stored in key cabinet!

Access to key cabinet is controlled by the responsible operator!

X-ray badges must be worn when entering interlocked areas!

Entering

- [] 1) Obtain permission from operator to enter hut
- [] 2) Enter date and time of entry in logbook and name of all personnel seeking entrance
- [] 3) Retrieve key number 2 and key number 11 from key cabinet
- [] 4) Use key number 11 to gain access to source room
- [] 5) Unlock padlock using key number 2, slide open door and lock in place with padlock

Exiting

- [] 1) Account for all personnel, ensuring none have entered tunnel through service hatch
- [] 2) Unlock padlock using key number 2, slide door shut and lock in place with padlock
- [] 3) Ensure that source room door is locked
- [] 4) Ensure calibration room service hatches are secured
- [] 5) Ensure all personnel entered in logbook is accounted for
- [] 6) Return key number 2 and key number 11 to operator